



Creating Possibilities
in East London



BIG ALLIANCE
Businesses creating social
change for Islington

BoardMatch7: Community Partner Overview

Overview

BoardMatch is an ELBA/BIG Alliance facilitated event, which provides both ELBA/BIG Alliance's Community Partners and prospective trustees from ELBA/BIG Alliance's Member Companies with the opportunity to meet with one another, and for prospective Trustees to register an interest in joining the Board of the Community Partner. Following the BoardMatch event, prospective trustees have the opportunity to apply to become a trustee of the Community Partners in attendance. ELBA/BIG Alliance staff members are responsible for managing the application process and for facilitating the introductions. Community Partners then have the opportunity to complete the interview process and appoint the trustees of their choosing.

The Event

Each BoardMatch event is comprised of two identical sessions. Sessions commence with an introduction from the ELBA/BIG Alliance facilitator. Each Community Partner then delivers a 1-minute elevator pitch to the prospective trustees. When all of the Community Partners have spoken, the prospective trustees have the opportunity to move around the room, speaking to the organisations that interest them. At the end of the session, prospective trustees have the opportunity to register an interest in becoming a trustee of up to three different organisations.

Post Event

Following the event, the prospective trustees are given two weeks to complete an expression of interest form and return it to a named ELBA/BIG Alliance contact along with a copy of their CV. The Community Partners are then given one week to decide who they would like to interview. Finally, introductions/interviews take place during a four-week period.

The Introduction/Interview Process

At the end of each BoardMatch Session, prospective trustees have the opportunity to register an interest with up to three Community Partners via ELBA/BIG Alliance sign-up sheets. The following day an allocated ELBA/BIG Alliance staff member will make contact with each of the prospective trustees informing them that they must complete an Expression of Interest Form and return it, along with a copy of their CV, to an ELBA/BIG Alliance staff member. They will have two weeks to submit their application. Following the close of the application process, Community Partners will have one week to decide which prospective trustees they would like to be introduced to/interview. They are to inform the assigned ELBA/BIG Alliance staff member who will then support them to schedule the introductions/interviews on the days nominated by the Community Partner. The standard process



Creating Possibilities
in East London



BIG ALLIANCE
Businesses creating social
change for Islington

for ELBA/BIG Alliance facilitated trustee introductions is outlined below. Where possible, ELBA/BIG Alliance ask that Community Partners adhere to this process, however, ELBA/BIG Alliance appreciate that some organisations are bound by specific recruitment processes and ELBA/BIG Alliance will therefore endeavour to adapt the process where possible. ELBA/BIG Alliance reserve the right to amend/adapt this process subject to the agreement of the Community Partner in question.

The ELBA/BIG Alliance Board Introduction Process

- 1) The candidate registers an interest in becoming a Trustee of the Community Partner.
- 2) The candidate completes an Expression of Interest Form (EOI) and sends it to ELBA/BIG Alliance along with a copy of their CV.
- 3) ELBA/BIG Alliance send the EOI and CV to the Community Partner. The Community Partner indicates whether they would like to meet the candidate.
- 4) ELBA/BIG Alliance arrange a meeting for the candidate, the CEO and/or Chair of the Board of Trustees.*
- 5) The candidate, CEO and/or Chair of the Board of Trustees and the ELBA/BIG Alliance staff member meet informally for the CEO and/or Chair to learn more about the candidate and for the candidate to learn more about the organisation. There is no commitment required from either side at this stage.
- 6) The ELBA/BIG Alliance staff member contacts both parties separately to establish whether each would like to proceed with the process of the candidate joining the Board.
- 7) If both parties wish to proceed then the ELBA/BIG Alliance staff member introduces them via email.
- 8) The candidate is invited for a formal interview (This is usually at a meeting of the Board of Trustees).

*In the case of Board introductions made following a BoardMatch event, where the Community Partner feels that they have already established a candidates' suitability, the Community Partner may wish to skip stage 5, 6 and 7. In this instance, candidates will move straight to stage 8. The attendance of ELBA/BIG Alliance staff members at formal interviews is not required but ELBA/BIG Alliance expect Community Partners to provide regular updates on the progress of all applications.

BoardMatch7 Event Details

Date: Wednesday 29th May 2019

Location: Bupa, 1 Angel Court, London, EC2R 7HJ

Time: 4:30pm - 8:30pm



Creating Possibilities
in East London



BIG ALLIANCE
Businesses creating social
change for Islington

BoardMatch7 Timeline

BoardMatch Event: Wednesday 29th May 2019

Deadline for the Submission of CV's and Expression of Interest Forms: 5pm on Wednesday 12th June 2019

Deadline for Community Partners to provide a list of Candidates that they wish to interview: 5pm on Wednesday 19th June 2019

Introduction/Interview Period: Monday 24th June - Friday 26th July 2019

If you have any questions or queries about the information contained in this document then please contact Jonathan Tait via Jonathan.Tait@elba-1.org.uk