**Call for Grant Applications**

**Digital Inclusion: Increasing Access and Use of GP Patient Online Services**

**Funded through the City & Hackney Clinical Commissioning Group [CCG]**

This small grants scheme will fund activities aimed at increasing access and use of GP Patient Online services for the benefit of digitally disenfranchised patients.

The CCG and local GPs recognise that there are Hackney residents who are not currently able to make use of on-line services. This includes:

* People whose first language is not English
* Some older people and people with disabilities with no experience of using IT and the internet
* Residents who still have no IT or internet access

Grant funding is available for voluntary and community organisations that can provide activities that will support more local patients to access and use GP Patient Online (POL).

Grants will be in the range of £4,000 - £11,000. In exceptional circumstances we will consider applications for grants over £11,000.

Grants will be given for activities that:

* Target specific groups of service users or community members who are digitally excluded and need support to access and use on-line services; and
* Provide active assistance to patients to both register and use Patient Online services

**Funding Requirements**

Organisations receiving funding **MUST**:

1. Be able to deliver activities between 1st June and 31st October 2017
2. Be willing to try and work with one or more local GP practices to support engagement with their patient populations
3. Be able to demonstrate effective procedures to manage data protection and confidentiality of patient information
4. Undertake to collect monitoring data required by the funder and to contribute to project learning, evaluation and publicising of activities and outcomes. This will include production of a case study summarising funded activities and outcomes

To meet the above requirements:-

* Hackney CVS and the CCG will arrange training for funded organisations that will include the process for registering for Patient Online Services with GPs and details of the services available to patients once registered
* Hackney CVS will provide templates and training for collecting the monitoring information as below.
* Hackney CVS will collate monitoring information and feedback from funded organisations to produce summary monitoring and evaluation of project activities and outcomes
* The core data needed for each patient supported will be:
	+ Target group/reason why they are digitally excluded
	+ Date supported
	+ Age
	+ Gender
	+ Ethnicity
	+ First language
	+ Initial digital status (no access/partial access)
	+ Registered GP practice
	+ POL registration attempted
	+ POL registration completed
	+ Additional data needs may be identified to enable effective monitoring and evaluation of different activities

**Activities** must target one or more of the following groups of people:-

* Older patients and people with disabilities with no experience of using IT and the internet
* Patients whose first language is not English
* Patients who have no IT or internet access

We would like to support a range of approaches and you can tailor your activities to the needs of those you are supporting.

Preference will be given to activities that provide sustainable solutions so that patients are able to continue to access and use Patient Online services following the initial intervention.

**Timetable for applications:**

DEADLINE FOR RECEIPT OF COMPLETED APPLICATIONS: 19th May

DECISIONS: 26th May

**Decisions** will be made by a panel including VCS representatives from the CEN and the CCG.

**Funding**

This is a one-off pilot project with no expectation of further or future funding.

**What the fund can pay for:**

The fundingcan be used to pay for any activity costs, including the cost of sessional workers, volunteer expenses, venue costs and co-ordination. It can also be used to pay for mobile internet costs but not capital equipment such as tablets.

**What the fund can NOT pay for:**

The fund cannot pay for

* equipment
* activities that happen or start before we confirm our grant
* any costs you incur when putting together your application
* any expenditure incurred or committed before we confirm our grant (including deposits)
* endowments (to provide a source of income)
* fundraising activities for your organisation or others
* loans or interest payments
* political or religious activities
* routine repairs and maintenance
* VAT that you can recover

**Application form guidance**

Successful applications will need to demonstrate:

* Which digitally excluded groups you are focussing on and why you have the skills and experience for this
* How you will target and reach these people - what links you have into your communities?
* You have all the necessary policies and procedures in place and have considered how the project will be managed
* You have the capacity and a realistic plan in place to deliver activities that meet all the funding requirements

**Who can apply?**

* Individual not-for-profit organisations, community organisations / social enterprises
* A network or partnership of organisations (we will expect applicants to evidence who will be the Lead Partner and partnership agreements with other partners).

**Contact:**

If you have any specific queries then please email lorna@hcvs.org.uk or Jackie.brett@hcvs.org.uk