



# Community Safeguarding Health Check

**Name of Group**

**Organisation Policy and Procedures to keep young people safe**

Safeguarding is everybody's responsibility. Community and Voluntary sector organisations are at the forefront of safeguarding service users; children, young people and adults. Organisations can echo key safeguarding messages by displaying poster information, hosting workshops, supporting staff to access training and keeping safeguarding on the committee agenda

Use this **Community Safeguarding Health Check** to

- ✓ Understand your role and how to safeguarding your community
- ✓ better understand the safeguarding environment you work in
- ✓ Create an Action Plan that meets your stakeholders safeguarding legal compliance requirements.

<b>Name *</b>	
<b>Organisation *</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Email *</b>	
<b>Contact Number *</b>	
<b>Legal status</b>	
<b>Start date</b>	
Outline the overall aim of the organisation	
To improve outcomes for ; Primarily	<input type="checkbox"/> Adults <input type="checkbox"/> Children <input type="checkbox"/> Young People <input type="checkbox"/> Animals <input type="checkbox"/> The environment <input type="checkbox"/> Whole community <input type="checkbox"/> Specific population
Nearby Faith group	<input type="checkbox"/> Church <input type="checkbox"/> Synagogue <input type="checkbox"/> Mosque
<input type="checkbox"/> Nearest park	
<input type="checkbox"/> GP / Health centre	
<input type="checkbox"/> Police station	
<input type="checkbox"/> Local School	
<input type="checkbox"/> Community groups	



# Community Safeguarding Health Check

Management Committee and Key Safeguarding Contacts	Name	E-mail address	Contact number	Key Holder
1. Chair person				<input type="checkbox"/>
2. Secretary				<input type="checkbox"/>
3. Treasurer				<input type="checkbox"/>
4. Other				<input type="checkbox"/>
5. Safeguarding Lead				<input type="checkbox"/>
6.				<input type="checkbox"/>
7.				<input type="checkbox"/>
8.				<input type="checkbox"/>

<input type="checkbox"/> Date of Last AGM			
<input type="checkbox"/> Last meeting			
<input type="checkbox"/> Annual Income			
<input type="checkbox"/> Sources			
<input type="checkbox"/> Frequency of Board meetings		Other meetings	

Neighbourhood Estate			
Number of hours opens per week?			

	Frequency	R	O	Frequency	R	O
<b>R = Regularly</b> <b>O = Occasionally</b>	<input type="checkbox"/> Renting out the hall					
	<input type="checkbox"/> Prayer groups <input type="checkbox"/> Regular activities <input type="checkbox"/> Occasional activities <input type="checkbox"/> Adult <input type="checkbox"/> Parent Toddler <input type="checkbox"/> Reading group <input type="checkbox"/> Befriending <input type="checkbox"/> Other Parties			<input type="checkbox"/> Bingo <input type="checkbox"/> Supplementary school / afterschool <input type="checkbox"/> Holiday club <input type="checkbox"/> Gardening Project <input type="checkbox"/> Adult education		

Notes and recommendations:



## Community Safeguarding Health Check

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## Community Safeguarding Health Check

Please prioritise the following Policy and Systems areas to support your work with children and young People?			Yes	No	Priority level HML
1.	Safeguarding Policy and Procedures to keep young people safe	DBS - CRB Checks for staff and volunteers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Safeguarding Children Policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		A designated or named officer responsible for children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Parent consent policy- Photographs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Parent consent policy trips	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Safeguarding Adults policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Equality and Diversity Policy ( Act 2010)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Anti Bullying & Harassment policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Risk Assessment Policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Behaviour Management / Code of Conduct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Information Sharing Policies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		A designated or named officer responsible for adults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Accident Book	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Registration and attendance Procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		First Aid Certification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<i>Procedures for reporting complex needs</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<b>Total</b>			

Notes and recommendations:



## Community Safeguarding Health Check

<b>2</b>	<b>Legal Requirements &amp; Quality Standards</b>	<b>Insurance</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		1. Employers Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		2. Public Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		3. Trustee indemnity n/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<b>Governing Document</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		1. Company Limited by Guarantee with Charity Status	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		2. Company Limited by Guarantee with Company and Charity Status	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		3. Company Limited by Guarantee (Memorandum and Article of Association)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<b>4. Unincorporated Association (Constitution)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		5. Community Interest Company	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Total</b>				



# Community Safeguarding Health Check

Safeguarding Children					
Check the list below. Indicate the policies, procedures and systems that are already in place. Choosing the Priority - Indicate which ones are most important. H= High, M= Medium, L=Low Priority We can then develop an action plan with you.			Yes	No	Priority level HML
<b>3</b>	<b>Safeguarding Awareness</b>	Understanding of the NSPCC safeguarding Standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		1 – Safer Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		2 – Child Protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		3 – Anti-Bullying	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		4 – Avoidable Accidents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		• Domestic Violence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		• Honor Killing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		• Gangs N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		• Witch Craft and Possession	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		• Child trafficking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		• Female Genital Mutilation (FGM)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		• Cyber Safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Total			

Notes on Training and awareness for the team



## Community Safeguarding Health Check

Safeguarding Adults					
Indicate the policies, procedures and systems that are already in place. Choosing the Priority - Indicate which ones are most important. H= High, M= Medium, L=Low Priority We can then develop an action plan with you.			Yes	No	Priority level HML
		1. The Care Act 2014 six 6 Principles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		2. Mental Capacity Act 2005	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		3. Making Safeguarding Personal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		4. Financial Abuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		5. Financial (Scams Older People)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		6. Physical Abuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		7. Emotional Abuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		8. Neglect	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		9. Sexual Abuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		10. Autism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		11. Bereavement End of Life Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		12. Carers with support Needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		13. Dementia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		14. Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		15. Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		16. Non Visible Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		17. Domestic Abuse / Violence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		18. Drug and Alcohol misuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		19. Female Genital Mutilation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		20. Fire Hazard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		21. Gangs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		22. Hoarding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		23. Honor Based Violence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		24. Isolation / Transition after a life long partner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		25. Language barriers – access to services Dyslexia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		26. Literacy Barriers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		27. Learning disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		28. Long Term Health Conditions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		29. Mental Health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		30. Radicalisation – Prevent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		31. Sexual Exploitation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		32. Sickle Cell Thalassaemia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		33. Smoking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		34. Suicide Prevention	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		35. Transition to retirement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		36. Transition to Adult Hood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		37. Whistle Blowing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Total			



## Community Safeguarding Health Check

Core Areas	Standard	0	1	2	3
		Not Met	Just Started	Making Good Progress	Fully Met
<b>1. Safeguarding Policy and Procedures</b>	The community organisation/ group policies and procedures in place proportional to its size and is relevant to the activities delivered.				
<b>2. Legal Structure and Quality &amp; Standards Compliance</b>	The community organisation meets the governance, legal structures and compliance requirements to function within the charity commissions guidelines and voluntary sector standards				
<b>3. Safeguarding Awareness –</b>	The community organisation / group demonstrates an understanding of the NSPCC safeguarding Standards and knows how to access training, learning and development opportunities, which help the organisation, meet the safeguarding needs.				
<b>Total</b>					

Please note the above table will be shared with your board members

Thank you for taking part in the assessment





# Community Safeguarding Health Check

**ACTION PLAN FOR:** Name of organisation:

Action	By whom	Review date	Completion date

I agree to undertake the actions outlined in this Development Plan to the best of my ability.  
 I agree to contact my development advisor if I experience any difficulties two weeks before the completion date.

Name of representative Community Organisation	
Position	
Signature	
Name of representative Community Organisation	
Position	
Signature	
Hackney CVS Advisor	
Signature	
Date	